

UHD Staff Council Meeting Minutes
November 16, 2011
2:00-3:00 pm

Present: Karen Alfaro, Elliot Ballard, Carol Boethel, Heather Davis, Kevin Dorsey, Bruce Greer, Tiziano Hernandez, Sherman Parker, Claude Penetengwa, Christine Ramsey, Debra Shouldice, Paul Tichenor

Absent: Liza Alonzo, Vanessa Aranda, Nikhil Bhatt , Laura Dillard, Paul Donaldson, Cathy Garcia, LaKeidra Gilford, Lorenzo Morales, Lila Murray, Juan Palos,

Guests: Mary Torres, Elaine Pearson, Paulette Purdy

Welcome – Elliot Ballard, President

House of Tiny Treasures – Paulette Purdy

The House of Tiny Treasures is a childcare center for homeless children ages 1-6. Families must be enrolled in SEARCH to be involved with various projects to try to better their lives. When completing special projects the siblings are also remembered.

Paulette shared pictures of the Halloween festival and other projects to show how the program has helped the children. Donations are accepted year round and include: coat drive (49 just delivered), food, toys, gently used clothes. Special events are held for each major holiday.

We would like to help raise funds for Christmas. Each child will receive a survival gift with 1 toy. The survival gift includes a large tote bag, 1 sleeping bag, 2 pairs of pajamas, underclothes, socks, stuffed animal, and a stocking with small treats. This bag is estimated at approximately \$150 per bag. Please consider adopting 1-2 children per department.

Paulette can be reached at purdyp@uhd.edu, or 713.221.2746 for more information.

Approval of Minutes, Edge Award, and Nominees for UHD Committees will have to be voted on by email, as we did not have a quorum.

Treasurer Report – Heather Davis for Vanessa Aranda –

Edge Award balance: \$3,549.88; Book Scholarship Balance: \$2,498.67; Discretionary - \$1347 + \$855 rollover; Other - \$209.35

Upcoming Events:

Everyone is encouraged to attend Faculty Senate Meetings. The dates and times of their meetings are posted on their website.

Website: Minh Lam in Employment Services and Paul Tichenor has agreed to help with our website.

Other: Staff Council shirts were discussed, and bids are being collected to see if this will be a possibility.

Event Committee – Sherman Parker:

Holiday Party – Thursday, December 8, 5-9 pm, Special Events Room. RSVP to rsvp@uhd.edu. Light appetizers, cupcakes, and punch will be served 5-7. A cash bar will be available. There will be karaoke, dance, piano play, and possibly a jazz trio. The photoclub will be taking pictures. Email will be sent to all staff/faculty. Please RSVP, and you are invited to bring 1 guest.

Holiday Decorating Contest – need 5 judges to volunteer. The announcement will be made in the Skyline.

Chili Cook Off – different locations are being considered so the event can expand, while still considering student traffic, electricity, proximity to restrooms, etc. Serving bar-b-que was also discussed favorably. It is felt that this would increase the attendance and make it a little more family friendly. Members felt that March was still a better time-frame than April, even though March is windier. The event committee will meet again to discuss and let us know final location.

Staff Awards – We discussed whether late May, or early June would be best, and we decided May was best. The Events Committee is considering changing this up a little and having it earlier in the day and providing breakfast.

Book Scholarship – Elliot Ballard

Need 4 volunteers to serve on this committee with Kevin Dorsey. A draft is currently being considered, but it is not finalized.

By-laws – Elliot Ballard

Paul Donaldson will be recruiting members to help updated by-laws. Staff that are not currently on Staff Council can serve on committees.

Staff Council Visibility – Elliot Ballard

The Communications Committee will be creating flyers, and shirts may be purchased. Please let Elliot know if you have any other ideas.

New Employee Orientation – Elliot Ballard

Tiziano Hernandez and Karen Alfaro (backup) have volunteered to greet new staff and provide information about Staff Council. New employee orientation is held every Monday.

UH Morale Survey – UH has created a morale survey, and has agreed to let us use it. The survey will be modified for UHD, and then the University System Staff Executive Council (USSEC) will then compile the data from all UHS campuses and present the data to the Board of Regents.