



General Meeting Agenda

Wednesday, April 16, 2025

10:01 am – 11:25 am

**Present Staff
Council Executive
Board Members:**

[Adrian Bermudez](#), Staff Council President ♦ [Jr Sears](#), Staff Council President-Elect ♦ [Katalina J. Castillo](#), Staff Council Secretary ♦ [Shiya Rawls](#), Staff Council Treasurer ♦ [Nick Martinez](#), Staff Council Communication Officer

**Absent Staff
Council Executive
Board Members:**

[Jr Sears](#), Staff Council President-Elect

Special Guests:

[Dr. Loren J. Blanchard](#), University President ♦ [Dr. Divya Bhati](#), Associate Vice President, Institutional Effectiveness, Strategic Planning and Assessment ♦ [Stefany Records](#), Executive Director, Administration & Finance ♦ [Dr. Timothy Redl](#), Chair, Mathematics & Statistics, QEP Steering Committee

Location:

[Zoom Webinar](#)

1	Call to Order	10:01 am
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Presenter: Adrian Bermudez, Staff Council President

2	Meeting Agenda Review	10:02 am
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Presenter: Adrian Bermudez, Staff Council President

4	Approval of March Meeting Minutes	10:03 am
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Presenter: Adrian Bermudez, Staff Council President

5	New Employee Announcement	10:04 am
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Presenter: Shiya Rawls, Staff Council Treasurer

6	Edge Grant Presentation	10:05 am
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Presenter: Katalina Castillo, Staff Council Secretary

This agenda is subject to change at the discretion of the Staff Council Executive Board.

- Cynthia Parra, Assistant Director, Basic Needs of Student Affairs department
 - o Has been with UHD for over 6 months

7 March [Kudos](#) 10:06 am

Presenter: Katalina Castillo, Staff Council Secretary

8 [Share the Good News](#) 10:07 am

Presenter: Adrian Bermudez, Staff Council President

- Children's Book Drive
- Astros Spirit Day Participants and Winners
- Bayou Bash 2025
- Red, White, and BBQ
- National Walking Day
- Get Fit Challenge Closing Ceremony
- Art Car 5K Race
- Sexual Assault Awareness Month
- Administrative Professional Day

9 Guest Panelists 10:17 am

Presenter: Dr. Loren J. Blanchard, University President

- Brief Remarks to Staff Community
 - o Discussion of funding, budget, and enrollment along with committees regarding these topics
 - o Legislation updates
 - o Upcoming Spring 2025 Graduation

Presenter: Dr. Divya Bhati, Associate Vice President, Institutional Effectiveness, Strategic Planning and Assessment

- SACSCOC Updates
 - o Explanation of why we are going through this process, the timeline, progress, involvement, and Strategic Plan Objectives Updates
 - o The SACSCOC Vice President will be visiting UHD on June 26 – 27

Presenter: Stefany Records, Executive Director, Administration & Finance & Dr. Timothy Redl, Chair Mathematics & Statistics, QEP Steering Committee

- Quality Enhancement Plan Updates
 - o Explanation of how the Transferable Skills for the 21st Century align with the Strategic Plan, looking at the curricular and co-curricular planning, timeline and budget
 - o Reach out to Dr. Redl if you are interested in working in the following Micro-credential working groups (design and content)

This agenda is subject to change at the discretion of the Staff Council Executive Board.

- Communication
- Decision Making
- Professionalism
- Technology

10 Staff Council Business

10:57 am

Presenter: Adrian Bermudez, Staff Council President

- Staff Council Old Business
 - o Updates on Bylaw Review
 - o Update on Staff Climate Survey 2025
 - o Update on Shared Governance Policies
- Staff Council New Business
 - o Nominations are open!
 - o New Bylaw Proposal – Staff Climate Survey
 - o Status update on follow-up response on New Comments/Suggestions Received/March Q&A
- Staff Engagement Opportunities
 - o April 16: Marilyn Davies Reception; 4 – 5:30 pm; MDCOB 3rd Floor Lounge Area
 - o Ongoing – May 2: Now Accepting [Applications](#) & [Nominations](#): UHD Leadership Development Program; TD@uhd.edu
 - o Ongoing – August 4: [Accepting Fall 2025 College Reimbursement Program & Staff Education Reimbursement Applications Online](#); HRrecords@uhd.edu
- REMINDER: Gator Blue Fridays UHD garments (shirts, hats, etc.)

11 Staff Engagement Opportunities

11:12 am

Presenter: Adrian Bermudez, Staff Council President

- Ongoing – April 28: [2024 Performance Evaluation](#) cycle in progress
- April 14 – 18: National Student Employee Appreciation Week 2025
- April 16: [Catapult Onsite Clinic](#); 9 am – 4 pm, Milam Event Room GSB 307
- April 16: [Impact Learning & Community Engagement Showcase](#); 11:30 am – 1:30 pm; Special Events Area A300
- April 16: [UHD SEAW Ice Cream Social & Networking Mixer](#); 12 – 2 pm, Skyline Lounge
- April 16: [Walk a Mile in Her Shoes](#); 1 – 4 pm; College of Public Service C100
- April 17: [Lights, Camera, Connect, Hosted by the Career Center](#); 11 am – 1:30 pm, Career Center OMB S402
- April 19 thru end of playoffs: Rockets Spirit Day 2025
- April 23: [President's Lecture Series Celebrates Earth Month](#); 11:30 am – 1 pm; College of Sciences and Technology Building

This agenda is subject to change at the discretion of the Staff Council Executive Board.

- April 23: [Graduate Admissions Virtual Admissions Virtual Session](#); 1 – 2 pm (afternoon session); 6 – 7 pm (evening session)
- April 23: Administrative Professionals Day and Appreciation Breakfast; 8:30 – 10:30 am; OMB 11th Floor Event Space
- April 24: [Bring a Child to Work](#); 9 am – 4 pm
- April 30: Denim Day
- May 17: UHD Spring Graduation Ceremony
- May 21: [Next Staff Council General Meeting](#)
- May 22: Save the Date for Staff Council Social Mixer #2 (tentatively to take place in the Food Truck area by CST building)

12 Closing Comments

11:24 am

Presenter: Adrian Bermudez, Staff Council President

- uhdstaffcouncil@uhd.edu
- [Past meeting agendas and minutes](#)
- [Register to attend the monthly general meetings](#)
- [Comments/Suggestions](#)
- [Submit events to be recognized and promoted](#)
- [Share Your Good News](#)

13 Meeting Adjourn

11:25 am

Presenter: Adrian Bermudez, Staff Council President



University of Houston
DOWNTOWN

DETERMINED.
DEDICATED.
DOWNTOWN.

AGENDA



- Approval of March Meeting Minutes
- Introduction of New Employees
- Edge Grant Winner Presentation
- Employee Recognition
- Share the Good News
- Guest Panelist: Dr. Loren J. Blanchard, University President
 - Brief Remarks to Staff Community
- Guest Panelist: Dr. Divya Bhati, Associate Vice President, Institutional Effectiveness, Strategic Planning and Assessment Office
 - SACSCOC Progress Update
- Guest Panelist: Stefany Records, Executive Director, Administration & Finance and Dr. Timothy Redl, Chair, Mathematics and Statistics, QEP Steering Committee
 - Quality Enhancement Plan Update
- Staff Council Business – Things To Share
- Staff Engagement Opportunities
- Closing Comments



APPROVAL OF MEETING MINUTES

Minutes distributed – any corrections?

- **Motion to accept minutes? Second?**
- **Minutes accepted**

WELCOME NEW GATORS!



Name	Job Title	Department
Nina Hernandez	Assistant Registrar, Records, Registration and Reporting	Registrar
Anahi Aurelius	Administrative Assistant II	Scholars Academy



April 2025 Recipient

The EDGE
Educational/Development Grant for Employees
Sponsored by the University of Houston-Downtown Staff Council



Cynthia Parra



CONGRATS TO OUR MARCH KUDOS!

- **Academic Support Center**
 - Melvon George
 - Beatriz Torres
- **Accounts Payable**
 - Denise Bland
- **Administration & Finance**
 - Cesar Mogollon
- **Advancement and University Relations**
 - Shiya Rawls
- **Career Center**
 - Camille McCall
- **College of Public Service**
 - Diane Miller
 - Ben Robles
- **Conference & Event Services**
 - Tesha Koltys
 - Monica Valencia
- **Environmental Health & Safety**
 - Eric Zett
- **Financial Aid**
 - Elvira Rodriguez
- **Human Resources**
 - Katalina Castillo
 - Jenifer Cortez
 - April Frank
 - Gladis Moya
 - Christian Purdy
 - Tamika Small



CONGRATS TO OUR MARCH KUDOS!

- **IT: Computing, Telecom, & Video Net**
 - Francisco Lopez
- **IT: Technical Services**
 - Vince Esquivel
 - Nicholas Martinez
 - Jr Sears
- **IT: User Support Services**
 - Luis Guerra
- **Library**
 - Edith Arredondo
 - Yesenia Sanchez
- **Registrar**
 - Lisa Lyle
- **Testing**
 - Lorena Banda

HOW TO GIVE KUDOS TO A COLLEAGUE



1. Navigate to the [HR SharePoint site](#) OR
2. From Edge or Chrome browser, use the Employee Kudos Form bookmark (under UHD Managed Bookmarks).
3. Login using your SSO credentials.
4. Click "Send a Kudos to a Colleague".
5. Fill out the form completely, ensuring everything is spelled correctly.

SHARE THE GOOD NEWS – CHILDREN’S BOOK DRIVE



SHARE THE GOOD NEWS – ASTROS SPIRIT DAY PARTICIPANTS



SHARE THE GOOD NEWS – ASTROS SPIRIT DAY PARTICIPANTS



SHARE THE GOOD NEWS – ASTRO SPIRIT DAY RAFFLE WINNERS



Lashonda White,
Contract Manager,
Contract Administration



Carol Tucker,
Director, Institutional Effectiveness



Lizet Ivarra,
Licensed Professional Counselor, Counseling Services



Marbella Serna,
Program Assistant, Urban Education

SHARE THE GOOD NEWS – BAYOU BASH 2025



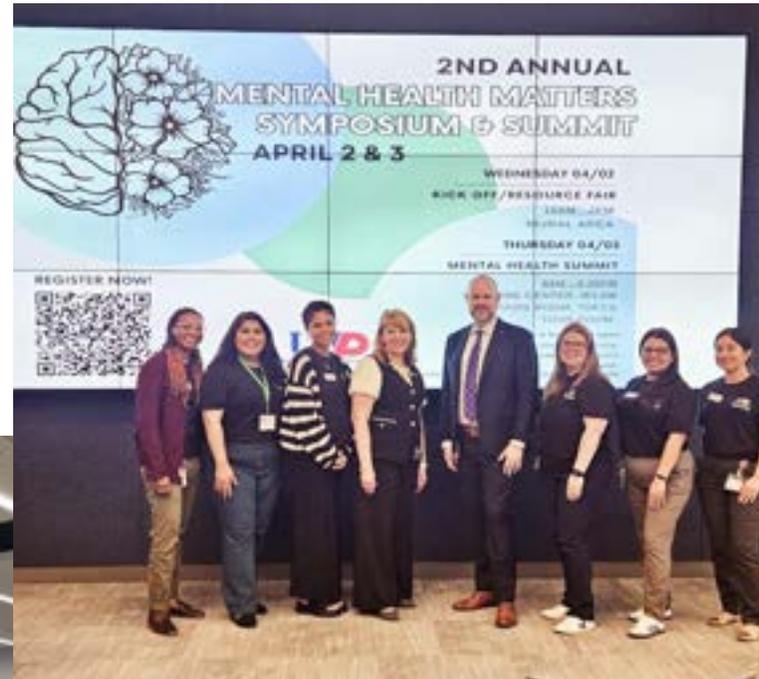
SHARE THE GOOD NEWS – RED, WHITE AND BBQ!



SHARE THE GOOD NEWS – NATIONAL WALKING DAY



SHARE THE GOOD NEWS – 2ND ANNUAL MENTAL HEALTH MATTERS SYMPOSIUM & SUMMIT



SHARE THE GOOD NEWS – GET FIT CHALLENGE CLOSING CEREMONY



SHARE THE GOOD NEWS – GET FIT CHALLENGE WINNERS



Congratulations!

- 🏆 Doris Aguilar 🏆 logged a whopping 18,155 minutes. Some quick math—that's about 30 hours a week, all 10 weeks of the challenge.
- Jackie Batiste - 14,320 minutes of exercise
- Dominique Gilbert Dominguez - 9814 minutes of exercise
- UHD placed #5 out of 16 organizations in our class size.

SHARE THE GOOD NEWS – SAINT ARNOLD ART CAR 5K RACE



SHARE THE GOOD NEWS – POP ON OVER STAFF SOCIAL MIXER



SHARE THE GOOD NEWS – SEXUAL ASSAULT AWARENESS MONTH



APRIL IS
**SEXUAL ASSAULT
AWARENESS**
MONTH

WE STAND WITH SURVIVORS.

WE SUPPORT SURVIVORS.

SHARE THE GOOD NEWS – ADMINISTRATIVE PROFESSIONAL DAY



THANK
YOU

Happy Administrative Professionals Day!

GUEST PANELIST



Dr. Loren J. Blanchard
University President

Topics for discussion:

- Brief Remarks to Staff Community

GUEST PANELIST



Dr. Divya Bhati
AVP, Institutional Effectiveness, Strategic Planning &
Assessment

Topics for discussion:

- SACSCOC Updates

GUEST PANELIST



Stefany Records
Executive Director, Administration & Finance
Co-Chair, QEP Steering Committee



Dr. Timothy Redl
Chair, Mathematics & Statistics
Co-Chair, QEP Steering Committee

Topics for discussion:

- Quality Enhancement Plan Updates

STAFF COUNCIL BUSINESS



- Staff Council Old Business
 - Updates on Bylaw Review
 - Update on Staff Climate Survey 2025
 - Update on Shared Governance Policies
- Staff Council New Business
 - Nominations are open!
 - New Bylaw Proposal – Staff Climate Survey
 - Status update on follow-up responses on New Comments/Suggestions Received/March Q&A
- Staff Engagement Opportunities
- REMINDER: Gator Blue Fridays UHD garments (shirts, hats, etc.)



STAFF COUNCIL OLD BUSINESS



Status Update on Bylaw Review (Spring 2025)

Adopted/Published New Bylaw:

7.3 University Committees

The UHD Staff Council shall be responsible for nominating and/or making recommendations of staff members to serve on university-wide committees as outlined in PS 01.A.01, PS 01.A.03, and other university policies that form committees with staff representation. When university policy does not outline procedures for staff nominations, the Staff Council President, in consultation with the policy's responsible party and/or designee, and with majority vote for approval from the Executive Board, will make the nomination of staff member(s) to university-wide committees when filling committee appointments and/or vacancies including, but not limited to, new appointments, expired appointments, or resignations.

STAFF COUNCIL OLD BUSINESS



Staff Climate Survey 2025

***Update:** Staff Council has received a bylaw amendment proposal that is currently under review pertaining to the Staff Climate Survey. The bylaw amendment proposal recommends shifting the administering of this survey in the fall semester of odd-numbered years.*

STAFF COUNCIL OLD BUSINESS



Shared Governance Task Force

Update: 01.A.03 (expands beyond just Academic Shared Governance to now recognizing overall Shared Governance) and 01.A.01 (creation of the PAC) both voted unanimously through Academic Affairs Council

★ STAFF COUNCIL ELECTIONS

nominations begin april 7th
& end april 21st.

for more info: uhdstaffcouncil@uhd.edu



————— ★ ★ ★ ★ —————
NOMINATE A GATOR!

STAFF COUNCIL NEW BUSINESS



UHD / Faculty and Staff / Staff Council / Membership / Elections

Elections

- Staff Council Home
- About Staff Council
- Membership
- Bylaws
- Professional Development
- Events
- Staff Ombuds

The UHD Staff Council Membership Board, a crucial part of our UHD community, is composed of elected UHD Staff members who represent the staff and are elected by their peers annually. The board is comprised of the Staff Council President, Staff Council President-Elect, Staff Council Secretary, Staff Council Treasurer, Staff Council Communication Officer, and Division Ambassadors.

The Annual Staff Council (SC) Election process is managed by the Staff Council Elections Committee (SCEC) in partnership with Human Resources (HR) and the Staff Council Executive Board (SCEB). Any staff member who accepts a nomination for an elected SC position is automatically removed from assisting with the election process to ensure the integrity of the elections.

Executive Member Benefits

Nomination Process

All benefits-eligible Staff Council members in good standing and with a minimum of 1-year tenure at UHD, except administrative staff (assistant and associate deans, deans, executive directors, assistant and associate vice presidents, vice presidents, and the University President), are eligible for Executive Board nomination. Staff may be eligible to run for officer and ambassador positions concurrently but can only hold one office.

All nominations are reviewed by HR to ensure eligibility. Qualified nominees will be placed on the ballot for the election process, which is handled by the Staff Council Membership Board and Elections Committee.

To begin the nomination process, nominators must complete the [Staff Council Membership Board Nomination Form](#).

1. On the first Monday of April through the third Monday of April, a **"Call for Nominations"** is sent to all UHD staff via email by current SC President or Communications Officer.
 - Staff Council Membership Board elected positions are as follows:
 - **Executive Board**
 - President-Elect
 - Secretary
 - Treasurer
 - Communications Officer

STAFF COUNCIL NEW BUSINESS



A screenshot of a SharePoint site titled 'DocuSign Faculty & Staff Portal'. The page is organized into several sections, each with a set of blue buttons. The 'Staff Council' section is highlighted with a black border around its 'Membership Board Nomination' button. The sections include: 'Additional Scholarship Funds Request', 'Capital Budget Request', 'UHS Hyperion Budget Planning (CoopPlan) Access Request', 'Contracts' (with a 'Revenue Contracts Over \$50,000 Approval Form' button), 'Request for Additional Compensation', 'Voluntary Modification of Employment (VMOE) Application', 'Property Management' (with buttons for 'Asset Update', 'Authorization for Off Campus Property', 'Off Campus Property Return', and 'Designation of Department Property Custodian'), 'Instructions: Sole Source', 'Staff Council' (with 'Membership Board Nomination' and 'EDGE Grant Application' buttons), 'Student Business Services' (with an 'Item Type Request' button), and 'Travel Office' (with buttons for 'Concur Travel System Form Non-Employee', 'Export Controls & Travel Embargo', and 'Travel Card Fraudulent Transaction Form'). The top of the page features a blue header with the 'SharePoint' logo, a search bar, and navigation icons.

STAFF COUNCIL NEW BUSINESS

Bylaw Review (Spring 2025)



New Proposed Bylaw Received:

8. Staff Climate Survey (Introduce this new bylaw)

The Staff Climate Survey shall assess staff satisfaction, engagement, workplace culture, and other relevant factors that contribute to the overall staff experience. UHD Staff Council shall ensure the survey is designed to capture actionable data and feedback in an anonymous, inclusive, and equitable manner. Development of the survey shall be a collaborative effort with Human Resources and Institutional Effectiveness. Results of the survey shall be shared with University leadership and staff, and UHD Staff Council shall make recommendations for addressing key findings and areas for improvement. UHD Staff Council will also facilitate follow-up communication regarding the actions taken in response to the survey results.

Proposed Amendment to Section 4: Duties and Responsibilities

Add the following line as a responsibility of Staff Council:

- Administering the Staff Climate Survey in the fall of every odd-numbered year.

STAFF COUNCIL NEW BUSINESS



Follow-up to Staff Council Comments/Suggestions/Questions:

(1) Is it being taken into consideration that all staff will be returning to campus full-time as of June 1st? Meaning there will be an increase of staff on campus. (In reference to availability of dining services as we navigate a transition to a new vendor)

(2) Besides food and the university being affected what's the deal with raises you keep denying? When do we see that?

STAFF COUNCIL NEW BUSINESS



Follow-up to Staff Council Comments/Suggestions/Questions:

(1) Is it being taken into consideration that all staff will be returning to campus full-time as of June 1st? Meaning there will be an increase of staff on campus. (In reference to availability of dining services as we navigate a transition to a new vendor)

Response:

Regarding summer dining operations and staff returning to campus June 1st, dining hours and food offerings will be adjusted based on foot traffic and sale volume. With 85% of summer courses are online, summer dining service will be limited.

STAFF COUNCIL NEW BUSINESS



Follow-up to Staff Council Comments/Suggestions/Questions:

(2) Besides food and the university being affected what's the deal with raises you keep denying? When do we see that?

For the past four years faculty and staff have received merit or market-based salary increases. The following are the fiscal years, and the salary pool percentages received:

- *FY2025 = 1.5% merit salary increase pool*
- *FY2024 = 2% merit salary increase pool*
- *Fy2023 = 1.5% merit salary increase pool*
- *FY2022 = 5% merit pool for market base and comp. study salary adjustments*

The university's budget development committee (PBDC) is currently working on the FY2026 budget recommendations which includes merit salary increase recommendations. The FY2026 budget will be finalized in July after the 89th legislative session has concluded. Communications on the budget and merit will be distributed when PBDC's recommendations are approved.



STAFF ENGAGEMENT OPPORTUNITIES

IMPACT LEARNING & COMMUNITY ENGAGEMENT SHOWCASE



UHD

Impact Learning
Office



Join the Impact Learning Office for a showcase on high-impact experiences, including study abroad, service learning, internships, capstones, undergraduate research, and community engagement. Presenters will share how these experiences shaped their careers, research growth, networking, and transferrable skills such as communication, leadership, and decision-making.

Wednesday, April 16, 2025
11:30AM-1:30PM
A300 Special Events Area



University of Houston
DOWNTOWN

STUDENT
EMPLOYEE

APPRECIATION

WEEK

*We ♥ Our
Student Employees!*



UHD SEAW Ice Cream Social & Networking Mixer

Wednesday, April 16, 2025
12:00PM-1:00PM
Skyline Lounge

Lights, Camera, Connect Hosted by the Career Center

Thursday, April 17, 2025
11:00AM-1:30PM
Career Center S402



**WALK
A MILE
IN HER SHOES**



Organized by Center for Public Service and
Community Research

March and Join us to bring awareness to Rape,
Sexual Assault, and Gender Violence with The
Houston Area Women's Center!

Wednesday, April 16, 2025

1:00PM-4:00PM

C-100 (College of Public Service)

PRESENTS:

Excel: Functions Pt. 1

FACILITATED BY: TTLC

Get Started with Excel: Build
Strong Foundations for Success in
Spreadsheets!

Thursday, April 17

Time: 10 a.m. - 11 a.m.

Hybrid: ACAD 700 & Zoom



- **Remembering:** Identify the basic components of the Excel interface, including cells, columns, rows, and ribbons
- **Applying:** Enter and format data in Excel to create well-organized and visually clear spreadsheets
- **Understanding:** Demonstrate basic Excel functions, such as sum, average, and basic formatting, to perform essential calculations and analysis



Strategic Plan Open Forum

Organized by Office of the Provost

Please join us as we provide an update on UHD's strategic plan, "A New Paradigm." This forum is open to the entire UHD community.

Friday, April 18, 2025
10:00 AM - 11:00 AM
Milam & Travis Rooms





UHD STAFF COUNCIL PRESENTS: **ROCKETS**
Spirit Day 2025



**WEAR YOUR FAVORITE ROCKETS GEAR TO WORK
DURING HOME PLAYOFF GAMES STARTING APRIL 19TH**

PRESIDENT'S LECTURE SERIES CELEBRATES EARTH MONTH



“Entangled and Ingested: How Ocean Trash Threatens Marine Life”

11:30 a.m.-1 p.m., Wednesday, April 23, 2025
**Fondren Commons, College of Sciences and
Technology Building**

Complimentary Lunch with RSVP

Join us for an eye-opening exploration of how plastic waste affects our oceans and the creatures that call it home. From tangled birds to sea turtles struggling with plastic ingestion, this President's Lecture unveils the staggering impact of plastic on marine life. Discover firsthand accounts of Dr. Katharine Owens' research on beach litter collection and her art, the transformation of unrecyclable plastics into life-sized art pieces portraying ocean animals. It's a powerful blend of science, conservation, and creativity!



READY TO TAKE THE NEXT STEP?



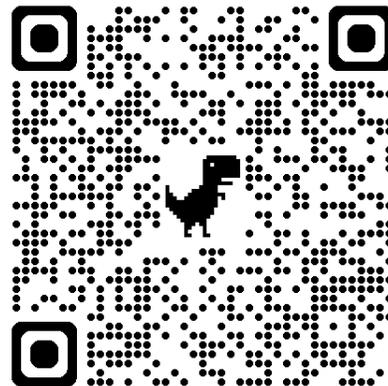
Graduate Admissions Virtual Info Session

Wednesday, April 23, 2025

1:00pm - 2:00pm (afternoon session); 6:00pm-7:00pm (evening session)

Are you considering a master's degree? Join us to learn more about UHD graduate programs, the application process, and opportunities for you as a student.

RSVP by scanning the QR code for more details:



COLLEGE RELEASE PROGRAM & STAFF EDUCATION

REIMBURSEMENT



Scan the QR code to complete a form & submit your class schedule along with your fee statement:



Fall 2025 Class Registration Opened April 1st & You Can Now Complete an Online Form Today!

Are you a non-probationary full-time, benefits-eligible staff member and planning to attend a class in Fall 2025 to work toward a degree related to your job? If so, we encourage you to participate in the College Release Program & Staff Education Reimbursement!

We are accepting applications until August 4, 2025. This is a first come, first serve program, so we encourage you to submit as soon as you can!

Please check out the Staff Council General Meeting Minutes and Recording from November 2024 for more information or you could email HRrecords@uhd.edu if you have any questions.

Administrative Professionals Appreciation Breakfast



Organized by the Office of Human Resources and Staff Council

Wednesday, April 23, 2025

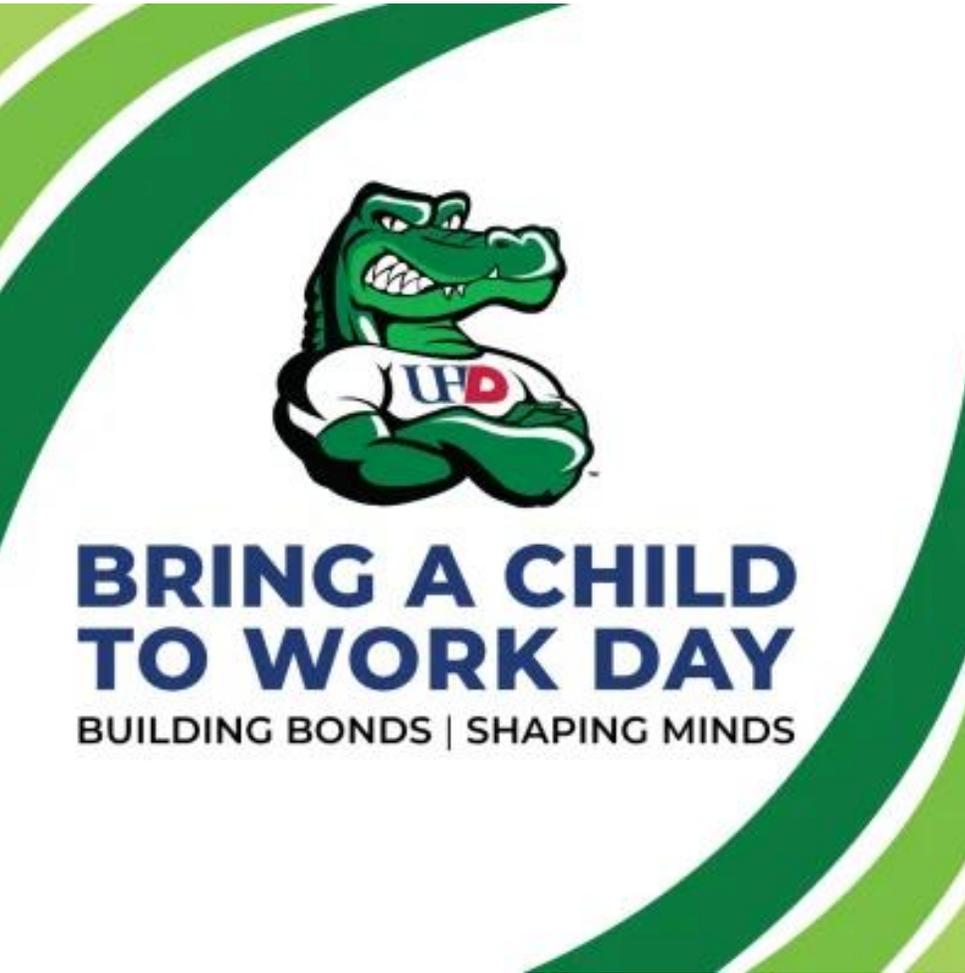
8:30am - 10:00am

OMB 11th Floor Event Space

This event will feature a hot breakfast, a coffee bar, and appearance by Ed-U-Gator, and a special token of appreciation for all UHD administrative professionals as we express our gratitude for their invaluable contributions to our campus community.

Administrative professionals will be directly invited to this event via Outlook.





Organized by the Office of Human Resources

Thursday, April 24, 2025

9:00am - 4:00pm

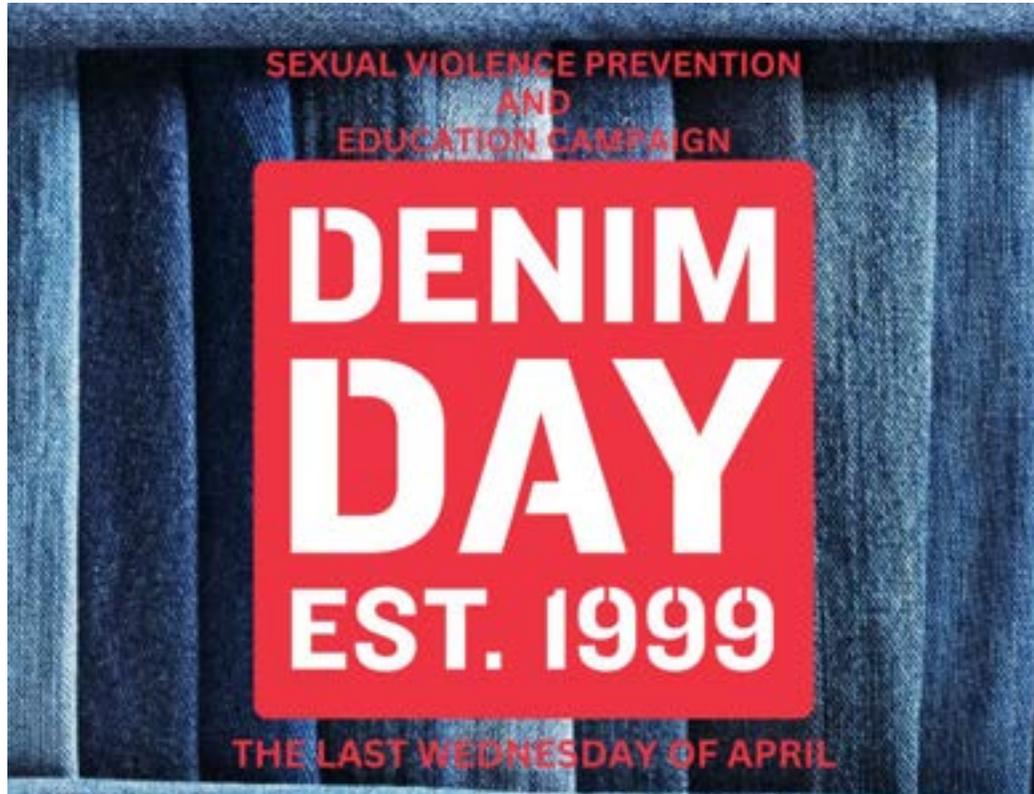
Open invitation to all employees and their children (or children of a loved one)

Important Information:

- **Limited Registration:** As this is our inaugural event, we are limiting registration to the first 50 children. Be sure to submit your participation request form as early as possible!
- **One Child Per Employee:** Because registration is limited to 50 guests, each employee is allowed to invite one child.
- **Supervisor Permission Required:** Employees must obtain permission from their supervisors to participate, as they will be responsible for supervising their child throughout the entire day.

Want to participate? Visit the [Bring a Child to Work Day SharePoint page](#) for more information!





Wednesday, April 30, 2025

Staff and faculty are encouraged and allowed to wear jeans for Denim Day, which is a day to raise awareness and call for an end to sexual assault and violence.

STAFF ENGAGEMENT OPPORTUNITIES

- **Ongoing – April 28:** 2024 Performance Evaluations cycle in progress
- **April 14-18, 2025:** National Student Employee Appreciation Week 2025
- **April 16, 2025:** Catapult Onsite Clinic; 9 am – 4 pm; Milam Event Room GSB 307
- **April 16, 2025:** Impact Learning & Community Engagement Showcase; 11:30 am – 1:30 pm; Special Events Area A300
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- **April 19, 2025 thru end of playoffs:** Rockets Spirit Day 2025
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- **April 24, 2025:** Bring a Child to Work; 9 am – 4 pm
- **April 30, 2025:** Denim Day
- **Save The Dates**
 - **May 17, 2025:** UHD Spring Graduation Ceremony
 - **May 22, 2025:** Save the Date for Staff Council Social Mixer #2 (tentatively to take place in the Food Truck area by CST building)
- **May 21, 2025:** Next Staff Council General Meeting

SHARE YOUR NEXT EVENT WITH US!



Do you have an event or volunteer opportunity you would like to share with staff? The event may be on or off campus. Let us know by emailing us (uhdstaffcouncil@uhd.edu) the following:

- A flyer of your event.
- A brief description about the event: who, what, when, where, and why for advertisement purposes in our monthly newsletter and general meeting.
- A landscape image of the flyer to be used in our monthly general meeting PowerPoint presentation.
- A square image of the flyer so we can add it to our Staff Council events webpage.

**Need to Contact Staff
Council Representatives?**

Email: uhdstaffcouncil@uhd.edu

Staff can review the agendas and minutes of missed meetings here:
<https://www.uhd.edu/faculty-staff/staff-council/membership/Pages/staffcouncil-minutes-archived.aspx>



**DETERMINED.
DEDICATED.
DOWNTOWN.**

Staff can register to attend the monthly general meetings here:
https://uhd.zoom.us/webinar/register/WN_2sHq1W6JTbqsg-kTiw0sdw

Want to submit comments/suggestions *anonymously*? Use the link or QR code below:

<https://cglink.me/2fR/s52436>



Submit events to be recognized and promoted! Use the link or QR code below:

<https://cglink.me/2fR/s53628>



Share your good news so we can all celebrate together! Use the link or QR code below:

<https://cglink.me/2fR/s46776>



Note that you do not have to log in or create an account to provide a submission.

CLOSING COMMENTS

Mission

Recognizing that staff is integral to the functioning of the University of Houston-Downtown, the Staff Council will be an advisory body to the President of the University and promote positive and meaningful communication among UHD staff, the President, and the University community in order to achieve the Staff Council's goal of providing UHD with a collective voice in staff-related University matters.