

**Plan/Budget Development Calendar – FY2022
Administrative Units**

- Nov 9** Information on FY2022 planning/budgeting process is distributed to all unit heads which includes the President’s memo outlining planning priorities for FY2022.
- Dec 3** UHS Board of Regents meeting
- Dec 2,
Dec 10,
Dec 17** **Look-Back Exercise.** During the PBDC meetings held over this period the vice presidents will report on their division’s use of additional funds – Operating, Reallocations, and HEAF – allocated for FY2020 (last completed fiscal year).
- Jan 29** Unit heads submit their draft FY2022 plan to their respective VP.
- Feb 1-12** Period of review for the VPs to meet individually with unit heads.
- Feb 26** VPs (except Provost) send out consolidated draft FY2022 division plans to the unit heads/direct reports for final review.
- Mar 5** ESO, AUR & AF submit final FY2022 division plans to the PBDC.
- Mar 11** ESO, AUR & AF present their high priority FY2022 initiatives to the PBDC.
- Mar 25** AF presents high priority FY2022 initiatives to the PBDC.
- Apr 6** EM & SA submits final FY2022 division plan to the PBDC.
- Apr 8** EM & SA presents high priority FY2022 initiatives to the PBDC.
- Apr 13** AA submits final FY2022 division plan to the PBDC.
- Apr 15** AA presents high priority FY2022 initiatives to the PBDC.
- Apr 22 &
Apr 29** PBDC deliberates and determines final rankings of all initiatives presented by the respective vice presidents.
- May 7** PBDC submits its ranked recommendations to the President.
- Jul 9
(Est.)** Final Campus Plans & Budgets due to UHS for assembly and consolidation.
- Aug 9
(Est.)** Agenda deadline for items going to the UHS Board of Regents August 2021 meeting, to include the UHS Plan & Budget.
- Aug 26** UHS Plan and Budget is considered by the UHS Board of Regents.