

**Plan/Budget Development Calendar – FY2020  
Administrative Units**

- Oct 24** Information on FY2020 planning/budgeting process is distributed to all unit heads which includes the President’s memo outlining planning priorities for FY2020.
- Nov 15** UHS Board of Regents meeting
- Nov 8,  
Nov 29,  
Dec 6** **Look-Back Exercise.** During the PBDC meetings held over this period the vice presidents will report on their division’s use of additional funds – Operating, Reallocations, and HEAF – allocated for FY2018 (last completed fiscal year).
- Jan 25** Unit heads submit their draft FY2020 plan to their respective VP.
- Jan 28-  
Feb 8** Period of review for the VPs to meet individually with unit heads.
- Feb 22** VPs (except Provost) send out consolidated draft FY2020 division plans to the unit heads/direct reports for final review.
- Mar 1** VP ESO, VP AUR & VP AF submit final FY2020 division plans to the PBDC.
- Mar 7** VP ESO, VP AUR & VP AF present their high priority FY2020 initiatives to the PBDC.
- Mar 21** VP AF presents high priority FY2020 initiatives to the PBDC.
- Mar 29** VP SA submits final FY2020 division plan to the PBDC.
- Apr 4** VP SA presents high priority FY2020 initiatives to the PBDC.
- Apr 5** VP AA submits final FY2020 division plan to the PBDC.
- Apr 11** VP AA presents high priority FY2020 initiatives to the PBDC.
- Apr 18 &  
Apr 25** PBDC deliberates and determines final rankings of all initiatives presented by the respective vice presidents.
- May 3** PBDC submits its ranked recommendations to the President.
- July 8  
(Est.)** Final Campus Plans & Budgets due to UHS for assembly and consolidation.
- Aug 5  
(Est.)** Agenda deadline for items going to the UHS Board of Regents August 2019 meeting, to include the UHS Plan & Budget.
- Aug 22** UHS Plan and Budget is considered by the UHS Board of Regents.
- Sept** Open Forum on UHD FY2020 Plan & Budget.