



QEP Steering Committee

Meeting Agenda

12/19/2023, 10:30am

1. Scope of the Steering Committee
2. Selection of co-chairs
3. Overview of the reaffirmation & the QEP
4. QEP Proposal Process
 - a. Call for proposal January 8, 2024 with the deadline for submission February 12
5. QEP Proposal Review Process
 - a. Guidance on the application of SACSCOC QEP rubric to identify strengths and weakness of each proposal.
 - b. Discussion and clarification on assessments related to the QEP proposal topics and the QEP Budget.
 - c. The QEP proposal authors will present and answer questions at the February 23 Steering Committee meeting.
 - d. March 1, Steering Committee to finalize top 2 or 3 proposals for recommendations to the Reaffirmation Leadership Team.
 - e. March 8 Reaffirmation Leadership Team meeting to select the final QEP topic from the recommended.
 - f. March 18 announcement of the next QEP.
6. QEP future meetings- calendar invite will be sent by the provost office
 - a. January 12, 11:30am recommended (AMP 9:30-11; Grad Council 1-2)
 - b. January 26, 2:30pm recommended (Student Success Road Show at 10am; FAC/APC alternate Fridays 11am-1pm; Grad Council 1-2)
 - c. Monday, Feb 12 at 1pm *Date of staff retreat, so find another day* February 9, 2pm recommended (AMP 9:30-11, FAC/APC alternate Fridays 11am-1pm; Grad Council 1-2)
 - d. February 23 (2 hour meeting), 9:00 recommended (FAC/APC alternate Fridays 11am-1pm; Grad Council 1-2); *this meeting will be longer due to review of proposal*
 - e. March 1, 2pm recommended (AAC 9:30-11am, FAC/APC alternate Fridays 11am-1pm; UCC 1pm)