

Department of Social Sciences

Checklist for Field Experience/Directed Study Application File

Social Security # _____

Semester _____ CRN: _____ Date in Banner _____

Location of Internship _____

Check One Below:

Field Experience: ___SOS 4380 ___SOS 4680

Special Projects: ___SOS 4301 ___SOS 4601

Directed Study: ___SOS 3399 ___SOS 4399

Student's Name: _____

Check the following when completed, and attach this form to inside front of file:

_____ Total hours completed toward degree (printout of current transcript in file)

_____ GPA at UHD

_____ Total hours in *this* course

_____ Number of internships/directed studies completed *by this student already*

_____ SOS Application completed

_____ Signatures completed

_____ Career Service application completed

_____ Sent to Career Services (for Field Experience only)

_____ Reading list made _____ Filed (for Field Experience only)

_____ Meetings (4 total meetings): 1 _____; 2 _____; 3 _____, 4 _____

_____ Paper turned in _____ Read _____ Grade Submitted (date) _____

_____ Career Services Evaluation Turned in (for Field Experience only)