



University of Houston-Downtown.

Marilyn Davies
College of Business

Bachelor of Applied Arts and Sciences in

APPLIED ADMINISTRATION



Earning Potential

According to the U.S. Bureau of Labor Statistics (BLS), the national median salary for:

- Database Administrator is **\$112,120**
- IT Administrator is **\$90,520**
- Medical and Health Services Manager is **\$104,830**

Delivery Options

- Online

Contact

For more information regarding

BAAS-AA, email:

- BAAS-AppliedAdministrationProgram@uhd.edu

The Bachelor of Applied Arts and Sciences in Applied Administration (BAAS-AA) is a versatile multidisciplinary degree designed as a stepping stone for:

- Students with an AAS degree continuing on to a bachelor's degree.
- Working adults wanting to advance their careers into a supervisory or administrative positions.

About the Program

For admission to the BAAS-AA program, students must complete an Associate of Applied Sciences (AAS) degree that includes an integrated block of workforce development technical/occupational courses in business, paralegal, health, technology, and other fields.

The UHD BAAS-AA degree is an exceptional program in that it integrates with AAS, enabling students to earn a four-year degree with a minimal loss of AAS credit hours. Students must transfer up to 78 hours from an accredited community college or university.

The BAAS-AA degree is completely online, and is a very flexible program. With a focus on building effective communication, collaboration and leadership skills, program courses include:

- Human Resources
- Administrative Communication
- Decision Making Skills
- Information Systems
- Budgeting
- Organizational Change
- Negotiation & Mediation
- Project Administration

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A concentration in Safety Management, in partnership with Engineering Technology, is available through the BAAS-AA degree program. The Safety Management—18 hours of Safety Management, Engineering Technology, and related courses—focuses on occupational safety techniques and systems safety management, with elective options for offshore safety and inspection, construction safety, industrial loss prevention, industrial safety; human factors in fire and safety, and safety & violence.

Graduates of the BAAS-AA program, with a Safety Management concentration, may be qualified for careers as safety analysts, safety directors, safety administrators, corporate health officers, and public health investigators through public and private sector businesses, corporations, and government agencies in multiple industries—including construction, distribution, insurance, oil & gas, and energy.

The BAAS-AA degree will help you move into a leadership or supervisory position in your field of specialization. Below are a few examples of possible positions.

Affiliate yourself with the American Society of Safety Engineers (active UHD Chapter), and National Association of Safety Professionals to network and learn more about the field.



Next Steps

Applicants must complete and submit all of the following items:

- Apply for admissions online via Apply Texas: applytexas.org
- Submit your \$50 application fee
- Apply for Financial Aid fafsa.ed.gov
- Fulfill Testing Requirements uhd.edu/testing
- Get Advised and Register uhd.edu/academics/advising
- Pay for Classes uhd.edu/cashiers
- Prepare for Class



Scan QR Code or visit
uhd.edu/baas
for more information